

## Senior Associate, Finance

### Job Description:

- Preparation of financial statements and necessary financial filings with regulators and tax authority of both the investment manager, as well as certain financial accounting relating to investment fund
- Closing of the balance sheet and income statements (monthly books) for the legal entity including involvement with expense analysis, account payable, intercompany, revenue and fee expenses etc.
- Support in accounting for overseas joint ventures (within Asia) which may involve monthly closing and other regulatory and tax filings.
- Providing assistance in special projects. Provide on-going improvements to the finance operation to enhance the effectiveness and efficiency.

### Requirements:

- At least 3 years in audit or accounting firm
- Relevant experience in financial institutes is a plus
- Familiar with listed company legislation, Hong Kong accounting and tax compliance issues and able to handle full set of management and financial accounts is preferable
- Strong team-player with good interpersonal skills
- Self-motivated with a positive and proactive attitude and able to work under pressure
- Excellent knowledge of Hong Kong accounting standards, tax rules, etc.
- Must be able to work under pressure and meet tight deadlines
- Strong business acumen, independent, reliable and proactive
- Proficient in MS Excel and PowerPoint
- Excellent PC skills especially in spreadsheet and financial modeling
- Good command in written and spoken English and Chinese (Cantonese and Mandarin)

Interested candidates please send your full resume with current and expected salary in MS Word format at [career@vp.com.hk](mailto:career@vp.com.hk). Personal data will be used for recruitment purpose only.

Only shortlisted candidates will be notified.